

Town Hall, Rose Hill,
Chesterfield, Derbyshire S40 1LP

DX 12356, Chesterfield

Email democratic.services@chesterfield.gov.uk

To: All Members of the Council
Chief Executive

Please ask for

Graham

Ibberson

Direct Line

01246 345277

Fax

01246 345252

Our Ref

Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 21 February, 2023

At a meeting of the Cabinet held on 21 February, 2023, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on, 26 February 2023.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 26 FEBRUARY 2023 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

5. Staveley Town Council - Financial Rescue Package

***RESOLVED –**

That it be recommended to full Council;

1. That the Heads of Terms that have been developed by Chesterfield Borough Council as the basis of the financial rescue package for Staveley Town Council be approved.
2. That it be noted that the final decision, on whether Staveley Town Council can borrow money from Chesterfield Borough Council rests with the Secretary of State for the Department for Levelling Up, Housing and Communities.
3. That, subject to the Secretary of State's approval, authority be delegated to the Leader of the Council and Chief Executive to make any final minor adjustments to the Heads of Terms and to sign the financial rescue package on behalf of Chesterfield Borough Council.
4. That authority be delegated to the Chief Executive in consultation with the Leader of the Council and in conjunction with the Service Director – Finance and the Property, Procurement and Contracts Law Manager to finalise the terms of the loan agreement between Chesterfield Borough Council and Staveley Town Council.
5. That the Chief Executive and Service Director - Finance update the Council's Cabinet at appropriate intervals on Staveley Town Council's compliance with the terms of the financial rescue package; this reporting to be informed by the bi-monthly financial management report that Staveley Town Council will be required to provide to Chesterfield Borough Council demonstrating that expenditure and income performance is in line with agreed budget estimates / cashflow forecasts.

REASONS FOR DECISIONS

1. Without the facility of a loan the only option available to Staveley Town Council to raise the funds they need to pay staff and creditors and deliver some services would be to massively increase their precept i.e., council tax demand. This is not a desirable outcome

given the current economic climate and cost of living challenges faced by Staveley households.

2. Without the facility of a loan (and assuming Staveley Town Council is not minded to massively increase its precept), Staveley Town Council would sit in a state of dormancy for the foreseeable future. It cannot be disestablished other than pursuant to a community governance review.
3. Staveley Town Council's staff need to be paid and the deductions made from their wages passported through to HMRC and the Derbyshire Pension Fund; local companies need to be paid for the services and supplies they have provided to Staveley Town Council; the business tenants of Staveley Hall need a reliable landlord to support their needs; and Staveley households merit the delivery of some services in exchange for the council tax they pay each year to Staveley Town Council.

7. Council Plan 2023-2027

***RESOLVED –**

That it be recommended to full Council;

1. That the Council Plan 2023 – 2027 be approved.
2. That the Performance Management Framework for 2023 – 2027 be approved.
3. That authority be delegated to the Deputy Leader to approve minor changes to aid operational effectiveness and drafting and design changes to improve the readability and accessibility of the Council Plan.

REASON FOR DECISIONS

To provide the Council with a clear statement of its strategic priorities for 2023 – 2027 and to support delivery via the updated Performance Management Framework.

8. General Fund Capital Programme 2023/24

***RESOLVED –**

That the updated General Fund Capital Programme expenditure and financing be recommended to full Council for approval.

REASON FOR DECISION

To keep Members informed about the council's current General Fund Capital Programme expenditure and financing.

9. Budget and Medium Term Financial Plan 2023/24

***RESOLVED –**

That it be recommended to full Council;

1. That the forecast outturn for 2022/23 which presents a deficit for the year of £470k to period 9 be noted.
2. That the overall revenue budget for 2023/24 be approved.
3. That the use of £1.000m from the Budget Risk Reserve to balance the 2023/24 budget be approved.
4. That the 2023/24 Council Tax Requirement and financing be approved.
5. That the increase in the Council's share of Council Tax for properties in each band, a 2.99% increase for a Band 'D' property in 2023/24 to £185.27, be approved.
6. That the Local Council Tax Support scheme which remains unchanged for 2023/24 be approved.
7. That the Collection Fund and the Tax Base forecasts be noted.
8. That the financial projections in the Medium-Term Financial Plan (MTFP) for 2024/25 to 2026/27 be noted.
9. That the estimates of reserves including maintaining the General Working Balance at £1.5m be approved.
10. That the budget risks and sensitivity analysis and the Chief Finance Officer's assurances be noted.

REASON FOR DECISIONS

For the Council to meet the statutory requirements relating to setting the General Fund revenue budget and the level of Council Tax for 2023/24.

10. Climate Change Strategy 2023-2030

***RESOLVED –**

That it be recommended to full Council;

1. That the Climate Change Strategy for 2023 – 2030 be approved for adoption and implementation.
2. That the accompanying Climate Change Delivery Plan, which details the year one activities (2023 – 2024), be approved for adoption and implementation.
3. That Cabinet be authorised to approve annual updates to the Climate Change Delivery Plan.
4. That authority be delegated to the Service Director – Corporate, in consultation with the Deputy Leader, to make amendments to the Climate Change Delivery Plan working document between the formal review periods to enable operational effectiveness.
5. That the Corporate Climate Change budget, as set out in section 6.0 of the officer's report, subject to and in line with the proposals set out within the Medium Term Financial Plan be approved.

REASONS FOR DECISIONS

1. In July 2019, Chesterfield Borough Council declared a Climate Emergency. As part of the declaration, CBC made a commitment to become a carbon neutral organisation by 2030 and to support the wider borough to become carbon neutral by 2050.
2. The Council's initial Climate Change Action Plan (2019-23) had largely been implemented. The proposed subsequent Climate Change Strategy 2023-2030 would provide a framework for the

Council to reach its corporate commitment to becoming carbon neutral by 2030, and take early steps to support the wider Borough to reach carbon neutrality by 2050 as required by government.

11. Civic Arrangements 2023/24

***RESOLVED –**

1. That Councillor Mick Brady be invited to become Mayor of the Borough for 2023/24.
2. That Councillor Howard Borrell be invited to become Deputy Mayor of the Borough for 2023/24.
3. That it be noted that the Annual Council meeting will be held on Wednesday 17 May 2023, followed by a civic reception.
4. That it be noted that the Annual Civic Service and Parade will be held on Saturday 20 May 2023.

REASON FOR DECISIONS

To enable the Council to confirm the civic arrangements for 2023/24.

12. HRA Budget 2023/24

***RESOLVED –**

1. That the forecast outturn for the Housing Revenue Account in the current financial year, 2022/23 be noted.

That it be recommended to full Council;

2. That the draft estimates for the Housing Revenue Account for 2023/24 and future years be approved.
3. That authority be delegated to the Service Director – Housing, in consultation with the Cabinet Member for Housing and the Service Director – Finance, to spend the one-off funding provision of £500,000 to progress service transformation projects, spend to save initiatives and respond to possible in-year changes in legislation or national housing policy to ensure that the authority continues to

meet statutory obligations and has a housing offer which is fit for purpose.

REASONS FOR DECISIONS

1. This report presents an updated assessment of the Council's Housing Revenue Account forecast outturn for 2022/23 and the progress in addressing in year financial challenges.
2. The report also sets out the financial challenges for 2023/24 and for the medium term and presents a balanced Housing Revenue Account for recommendation to full Council.

13. HRA Capital Programme 2023/24

***RESOLVED –**

That it be recommended to full Council;

1. That the Housing (Public Sector) revised Capital Programme for 2022/23 be approved.
2. That the Housing (Public Sector) Capital Programme for 2023/24 be approved and its procurement, as necessary, be authorised.
3. That the Housing (Public Sector) Capital Programmes for 2024/25 to 2027/28 be provisionally approved.
4. That authority be delegated to the Service Director – Housing, in consultation with the Cabinet Member for Housing and the Service Director – Finance, to vire between programmes and budgets as necessary, to manage and deliver the Capital Programme for 2023/24 as set out in the report.

REASON FOR DECISIONS

The Council as a social landlord has a legal duty to ensure that all its properties are fully compliant and maintained to Decent Homes standards.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Head of Regulatory Law and Monitoring Officer